

HARLINGEN IRRIGATION DISTRICT REQUIREMENTS FOR SUBDIVISION PLAT APPROVAL

Administrative Requirements

1. All assessments and outstanding invoices associated with the property to be subdivided must be current.
2. Copies of Warranty Deeds must be provided to commence approval process.
3. A petition for exclusion from the District and buy-out fee shall accompany the plat.
4. Construction plans and engineers report should be electronically submitted along with an electronic copy of Preliminary Plat.
5. All plats must be submitted to our office a minimum of two weeks prior to approval for review by the Engineering and Administrative Departments
6. All required criteria must be in order and filed in the District office by close of business Thursday prior to the scheduled Board of Director's meeting. The meetings are regularly scheduled for the second and fourth Wednesday of every month at 9:00 A.M. at the District Office. (Call the office to verify the date of the meeting)
7. Provide the name of the municipal water provider for the property (CCN service area).
8. Plat Review Fee \$150.00 (Plat Review Fee good for 1 Year- Approval of plat will be voided if plat is not recorded within a year.)

Preliminary Plat Requirements

1. The preliminary plat shall show cross-sections of and ties to any existing and proposed irrigation canals, drainage ditches, pipelines etc. adjacent to and within a 100 foot radius of the proposed subdivision.
2. The Final and Preliminary plats must have a vicinity map.
3. Provide an electronic copy of plat submittal.

Final Plat Requirements

1. Statements as required by the board shall be on the final plat and signed by the submitting party. (A copy of these statements are attached to this pdf and available in the District office)
2. The final plat shall show any apparent or recorded easements and right-of-ways pertinent to the irrigation district's jurisdiction.
3. There shall be no landscaping, utilities, buildings, and/or any other structures permitted on irrigation or drainage easement without special approval by the District Board.
4. All Mylar Plats with required signatures must be in the District office by close of business Thursday before the scheduled Board of Director's meeting otherwise it will not be reviewed until the next scheduled board meeting.

HARLINGEN IRRIGATION DISTRICT

P.O. Box 148 - Harlingen, Texas 78551

(956) 423-7015 Fax (956) 423-4671

SUBDIVISION PLAT APPLICATION

Date: _____

Subdivision Name: _____

Legal Description: _____

PLAT FEE: _____ RECEIPT NO. _____

HID Account No.: _____

County's Account Number: _____

Owner's Name: _____

Phone #: _____

Address: _____

Email Address: _____

Engineering Firm: _____

Engineer's Phone #: _____ Fax #: _____

Address: _____

Email Address: _____

Applicant Name: (Engineer/Owner): _____

Applicant's Phone #: _____

**CHECK ALL OF THE FOLLOWING THAT APPLY
OR N/A FOR NON APPLICABLE**

For final Board approval all required criteria must be in order, and received by the District by close of business on the Thursday prior to the scheduled District Board meeting. The Board of Director's meetings are regularly scheduled for the 2nd and 4th Wednesday of every month at 9:00 A.M. (**Call the office to verify the date of the meeting**).

NOTE: ANY ITEM LEFT BLANK COULD RESULT IN SUBDIVISION NOT BEING APPROVED.

Administrative Department:

1. _____ Enclosed is an application for the above named subdivision plat.
2. _____ Enclosed is a copy of the recorded WARRANTY DEED.
3. _____ All District assessments, penalties and interests are Paid in Full
4. _____ A Petition for Exclusion has been filed.
5. _____ Plat Review Fee **\$150.00 (Non-Refundable)**
6. _____ Final plat has **DRAINAGE STATEMENT** and is signed Property Owner.
7. _____ Final Plat has **STATEMENT FOR BOARD** Certification.
8. _____ Provided electronic copy of the Preliminary Plat

Engineering and Mapping Department:

1. _____ Preliminary and final plats show irrigation district R.O.W. & easements.
2. _____ Provided construction plans and engineers report electronically
3. _____ Subdivision perimeter is staked in field and consistent with location of iron pins and concrete monuments noted on plats.
4. _____ Preliminary plat shows all existing facilities pertinent to the irrigation system that are within, alongside, or adjacent to the proposed subdivision and are dimensioned to show relationship with the boundary lines or control points. Canal and drainage ditches are cross-sectioned.
5. _____ Municipal water supplier (CCN Service provider).
6. _____ Comments or notes are attached to this form.
7. _____ Provided an electronic copy of the final and preliminary plat that is consistent with Mylar and blue line copies submitted to the Irrigation District.
8. _____

For Office Use:

9. _____ **Transferable Acres** _____

******* FOR OFFICE USE ONLY *******

Tax Department: Date: _____ Initials: _____

Engineering Dept: Date: _____ Initials: _____

DRAINAGE STATEMENT

We, the undersigned owner (s) of the land shown on this plat, acknowledge that the HARLINGEN IRRIGATION DISTRICT CAMERON COUNTY NUMBER ONE has no responsibility for the drainage of the land covered hereby or for any costs in connection with any drainage needs now or at any time in the future:

Owner: Printed Name

Owner: Printed Name

Signature

Signature

THE STATE OF TEXAS }
 }
COUNTY OF CAMERON }

This plat, _____ has been submitted to and considered by the HARLINGEN IRRIGATION DISTRICT CAMERON COUNTY NUMBER ONE of Cameron County, Texas and is hereby approved by such district. Subject to notice, irrigation water is only available at existing irrigation outlets. Any modification, change, or additional outlets must be approved by the district, and be at expense of the owner. No improvements of any kind (including without limitation, trees, fences, and buildings) shall be placed upon Harlingen Irrigation District Cameron County No. 1 Rights-Of-Way or Easement.

Failure to record this plat in the office of the County Clerk's Office of Cameron County within one year after this date shall cause this approval to become VOID.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____, DAY OF _____, A.D. 20____.

APPROVED BY: _____
PRESIDENT: HARVEY ADAMS

ATTEST BY: _____
SECRETARY: JOSE RICARDO GUERRERO